SECTION III – GOVERNANCE

- All Term end examinations are conducted under the supervision and jurisdiction of the University.
- All continuous assessments are conducted by the respective Constituents in accordance with the rules and regulations of the University.
- All Certificate & Corporate programmes are conducted and evaluated by the respective Constituents.

III-1 ELIGIBILITY

III-1.1 Eligibility for candidate to appear for examination (examinee): The list of candidates eligible to appear for the examination will be provided by the eligibility department, minimum a week before commencement of regular term end examination.

III-1.1A Term Not Granted/ Course Not Granted (TNG/ CNG) Please refer to Section I-2.1

- Constituent shall declare the attendance every month.
- Constituent shall declare a list of students awarded Term Not Granted/ Course Not Granted (TNG/ CNG) who do not fulfil minimum attendance requirement for all part time/ full time degree/ diploma programmes. Constituent should announce the cut-off date for calculation of the attendance of students well in advance and should communicate TNG/ CNG list to the University along with the exam form list of regular semesters.
- Students who are awarded TNG/ CNG or falling under ATKT shall appear for the relevant courses during the examinations in the next season as backlog(s). The student will have to pay backlog examination fees for the immediate as well as any further subsequent attempt.
- Student whose eligibility is not cleared for any non-submission of required (non-academic) documents to the Eligibility Department of SIU, will not be permitted to register for examination from second semester onwards.

III-1.1B Allowed To Keep Terms (ATKT)

<u>ATKT Rules for 3 Year to 5 Year Programmes</u>

A student will attend classes of all the years with his/ her batch. The following rule will be applicable as per the total number of semesters in a programme:

He/ she cannot appear for Term End Examination of **Semester-5** if he/ she has CGPA less than 4.00 up to **Semester-2**.

He/ she cannot appear for Term End Examination of **Semester-6** if he/ she has CGPA less than 4.00 up to **Semester-3.**

He/ she cannot appear for Term End Examination of **Semester-7** if he/ she has CGPA less than 4.00 up to **Semester-4.**

He/ she cannot appear for Term End Examination of **Semester-8** if he/ she has CGPA less than 4.00 up to **Semester-5.**

He/ she cannot appear for Term End Examination of **Semester-9** if he/ she has CGPA less than 4.00 up to **Semester-6.**

He/ she cannot appear for Term End Examination of **Semester-10** if he/ she has CGPA less than 4.00 up to **Semester-7.**

However, a student who is eligible to appear for a later semester will also be permitted to appear for all the previous semesters irrespective of the ATKT rule applicable to that semester. (e.g.: A student having CGPA less than 4.00 at the end of semester 5, but having a CGPA greater than 4.00 at the end of semester 6 will be eligible to appear for Term End Examinations of Semester - 8 and Semester - 9)

ATKT rule for 2 Year Programme

He/ she cannot appear for Term End Examination of **Semester-3** if he/ she has CGPA less than 4.00 up to **Semester-1**.

He/ she cannot appear for Term End Examination of **Semester-4** if he/ she has CGPA less than 4.00 up to **Semester-2.**

However, a student who is eligible to appear for a later semester will also be permitted to appear for all the previous semesters irrespective of the ATKT rule applicable to that semester. (e.g.: A student having CGPA less than 4.00 at the end of Semester - 1, but having CGPA greater than 4.00 at the end of Semester - 2 will be eligible to appear for Term End Examinations of Semester - 3 and Semester - 4)

The ATKT rules will not be applicable post the minimum duration of the programme is over i.e. the student can appear for any semester backlogs during the extended validity of the programme.

III-1.1C Validity of Terms for Programmes

Post Graduate Degree Programmes

Students admitted to the post graduate degree programmes of the University, are allowed to keep term for a period of one year from the date of admission beyond the normal period of the programme, i.e. a student joining two years programme must complete the programme in three years from the date of admission.

Under Graduate Degree Programmes

Students admitted to the under graduate degree programmes of the University are allowed to keep term for a period of two years from the date of admission beyond the normal period of the programme, i.e. a student joining three years programme must complete the programme in five years from the date of admission.

Rules for four-year UG Programmes, as per NEP 2020

1. The validity of all Four Year UG programmes (FYUGP) will be seven years. An exiting student can re-join the programme within three years, fulfilling all terms and conditions of re-admission.
2. The exiting students will intimate about their exit before registering for the EVEN semester University examinations. The intimation of the exiting students will be given by the Institutes to the exam department.
3. The student who does not have a backlog and fulfils the condition for the award of Certificate/ Diploma/ Degree, can exit only after the EVEN semesters.
4. Additional attempt in the consecutive exam season should be given to the students exiting with the Certificate/Diploma for the award of Certificate/ Diploma. (Original attempts, Summer Exam season and immediate ODD exam season). The exiting students should successfully complete 4 credits Vocational course in summer.
5. Re-entry in the FYUGP will be permitted at the beginning of the academic year as per the Lateral Entry Policy of the University.

Diploma, Post Graduate Diploma and Post Graduate Executive programmes

Students admitted to any of the above programmes are allowed to keep term for a period of two years after the stipulated duration of the programme.

Expiry of Validity

Students who are not able to complete their programme within the stipulated period will have to take fresh admission to the programme as per the prevalent rules and his/ her performance at the examinations and the terms kept earlier will be treated as null and void.